## Setting the Timer (Timer Settings)

You can set the current date and time, and specify the time taken for the machine to enter the Sleep mode.

#### NOTE

- The Timer Settings screen is made up of several screens. Use "▼" or "▲" to scroll to the desired screen and make the required settings.
- When "▼" or "▲" should be pressed, the indication is displayed in this manual.

### Setting the Current Date and Time

You can set the current date and time. The date and time set here is also used as the time setting when required for functions.

-GMT	: The time at the Greenwich Observatory in England is called GMT (Greenwich Mean Time).
– Time Zone	: The standard time zones of the world are expressed globally in terms of the difference in hours ( $\pm$ up to 12 hours) from GMT ( $\pm$ 0

- hours). A time zone is a region throughout which this time difference is the same.
  Daylight Saving Time : In some countries, time is advanced throughout the summer season. The period in which this is applied is called <daylight</li>
  - Call up the desired screen as follows:

saving time>.



### f 2 Enter the current date (month, day, year) and time with oxdot - oxdot(numeric keys).



Enter the date, and the time in 24-hour clock as four digits without a space.

Enter all four digits for the year ranging from 2000 to 2038.

Examples: MAY 6 → 0506 7:05 a.m. → 0705 11:18 p.m. → 2318

### NOTE

• If you make a mistake when entering values, press ⓒ (Clear), and enter the values again.

#### • When setting the Time Zone Settings:

Press "Time Zone Settings," and select the time zone where the machine is located, and press "OK."

Timor Cottings	1
Contract         Contract	tings] Lastern Time: GMT-05:00 3/5 Central Time: GMT-06:00 Mountain Time: GMT-07:00 Pacific Time: GMT-08:00
Cancel	ОК Л
	System Monitor ,



• The default setting is "GMT-5:00." Eastern time (US/Canada) : GMT-5:00 Central time (US/Canada) : GMT-6:00 Mountain time (US/Canada) : GMT-7:00 Pacific time (US/Canada) : GMT-8:00

#### • When setting the Daylight Saving Time Settings:

Press "Daylight Saving Time Settings" → press "On" → press "Start Date."

[Timer Cottings]		
🛞 [Daylight Saving Time Settings]		
Use Daylight Saving Time		
On Off		
Cancel OK J		
System Monitor		

Select "Month"  $\rightarrow$  "Week"  $\rightarrow$  "Day" to specify each of them.

Enter the time using "-" and "+," and press "OK."

∰ ∰[Start Da ■Month	ite] January	
■Day	1st Sunday	
■ Time	(b) O <sub>hours</sub>	
Cancel		ОК Л
		System Monitor

Press "End Date" and make the settings in the same way as the above.

	]	January	
■Day		1st Sunday	
■ Time	G	0 hours	
Cancel	)		ОКЛ
			System Monitor

#### NOTE

- When you make the Daylight Saving Time settings, the machine automatically sets the standard time of the machine one-hour forward at the specified date and time.
- The default setting is "Off."
- You can also set the time with (0) (9) (numeric keys).
- The time can be set from 0 to 23 (in one-hour increments).







Repeat this procedure.

The specified mode is set and the display returns to the Basic Features screen.

### Setting the Time Taken to Initiate Auto Sleep After Finishing Operations

If the machine is not operated (no keys are pressed) for a certain period of time, the control panel power switch automatically switches OFF to save power. The machine then enters the Sleep mode.

### NOTE

• The default setting is "2 minutes."



# **2** Enter the desired Auto Sleep Time with "▼" or "▲," and press "OK."

Change Auto	sleep Time]
Cancel	
	System Monitor

The Auto Sleep Time settings are 10 seconds, 1, 2, 10, 15, 20, 30, 40, 50 minutes, 1 hour, 90 minutes, 2, 3, and 4 hours.

### **3** Press "Done."

Repeat this procedure.

The specified mode is set and the display returns to the Basic Features screen.

# Setting the Time Taken for the Display to Return to the Basic Features Screen After Finishing Operations

If the machine is not operated (no keys are pressed) for a certain period of time, the display returns to the Basic Features screen (standard setting) of the selected function. This period of time is called "Auto Clear Time." Auto Clear Time can be set from 1 to 9 minutes in one-minute increments, and can also be set to "Off."

NOTE

- The default setting is "2 minutes."
- When "0" is selected, the Auto Clear function is not set.

### Call up the desired screen as follows:



[Timor Cottingo]		
[Change Auto Clear Time]     [     []      []      []		
Cancel	ОКЛ	
	System Monitor	

The Auto Clear Time settings are from 0 to 9 minutes (in one-minute increments).

You can also enter values using 0-9 (numeric keys).



### Press "Done."

Repeat this procedure.

The specified mode is set and the display returns to the Basic Features screen.

# Setting the Time Taken for the Unit to Quiet Down After the Last Task

This machine enters the Quiet mode after a specified amount of time has elapsed following a print job or after a key has been pressed. On this screen you can specify the amount of time that must be taken before entering the Quiet mode.

NOTE

• The default setting is "1 minute."





# **2** Enter the desired time period with "–" or "+," and press "OK."



The Time Until Unit Quiets Down settings are from 0 to 9 minutes (in one-minute increments).

You can also enter values using 0-9 (numeric keys).

## **3** Press "Done."

Repeat this procedure.

The specified mode is set and the display returns to the Basic Features screen.

# Setting the Time that the Unit's Power Turns Off on Different Days of the Week

You can set the time that the machine automatically turns off for each day of the week.

### NOTE

- Setting range: Daily from Sunday to Saturday, 00:00 to 23:59 in one-minute increments
- When Auto Clear Time and Daily Timer are both set, Auto Clear Time has priority.
- The default setting is "No setting."

### Call up the desired screen as follows:

(
 (Additional Functions)

# 2 Select the day of the week $\rightarrow$ enter the time with 0 - 9 (numeric keys) $\rightarrow$ press "OK."



Enter the time in 24-hour clock as four digits without a space.

Examples: 7:05 a.m.→ 0705 11:18 p.m.→ 2318

If you make a mistake when entering the time, choose the day of the week again, and enter the four-digit number.

If you do not want to specify the time, press ⓒ (Clear).

## **3** Press "Done."

Repeat this procedure.

The specified mode is set and the display returns to the Basic Features screen.